



**MYOB
Accounting**



**MYOB
Premier**



**MYOB
Premier Plus**

GETTING STARTED			
Built-in Setup Assistant	✓	✓	✓
Sample business start-up templates	100+	100+	100+
Integrated Help	✓	✓	✓
30-day telephone support	✓	✓	✓
Access to MYOB Support notes	✓	✓	✓
DAY-TO-DAY BUSINESS MANAGEMENT & ACCOUNTING			
Choice of cash or accrual accounting	✓	✓	✓
Double-entry accounting	✓	✓	✓
Spend money using cheque or credit card	✓	✓	✓
Bank reconciliation	✓	✓	✓
Customise forms & reports	✓	✓	✓
Management & financial reports	150+	180+	210+
Account receivables	✓	✓	✓
Print & record invoices & quotes	✓	✓	✓
Range of invoice types, e.g. service, item	4	5	5
Job Tracking	Advanced	Advanced	Advanced
Contact management	Advanced	Advanced	Advanced
Account payables	✓	✓	✓
Print & record purchase orders	✓	✓	✓
Cash-flow analysis	✓	✓	✓
Audit Trail	✓	✓	✓
Print vouchers	✓	✓	✓
Screen level security	✓	✓	✓
Easy mail-merge	✓	✓	✓
Dynamic link to MS Word & Excel	✓	✓	✓
Email & fax integration	✓	✓	✓
Cost center tracking	✓	✓	✓
Category	✓	✓	✓
Integrated inventory management	✓	✓	✓
Recurring transactions reminders	✓	✓	✓
ADVANCED FEATURES			
Professional time tracking & billing		✓	✓
Multiple prices & quantity breaks		✓	✓
Multi-currency		✓	✓
Multiple locations		✓	✓
Network ready		✓	✓
Process Monthly Salary			✓
Calculate Overtime, Allowances and Deductions			✓
Process Employer Expenses			✓
Process EPF/CPF			✓
Process Entitlements such as annual and sick leave			✓
Time sheets			✓
Track Wage Expense of Jobs Performed			✓
Print Payroll Reports			✓
Print Statutory Forms			✓